
TERMS AND CONDITIONS

1. Access to and attendance at the congress will only be confirmed on receipt of payment.
2. **Congress registration is on a register and pay basis for 2018.** Payment is due prior to the start of the Congress. In the event of there being a limited number of delegates, preference will be given to persons who have paid their registration in full.
3. All pre-booking and early bird registrations must be paid upon registration before the expiry date. Failure to pay upon registration will result in the registration being deleted and the delegate will need to re-register again.
4. A confirmation email with a link to open the PDF Receipt/ Paid Invoice will be sent to you upon submission of the online registration and payment.
5. A link to the payment gateway is provided on the PDF Invoice with an option to pay by credit card or online EFT directly upon registration.
6. Receipts will only be issued once payment has been received.
7. Institutional Proof of payment is to be emailed to Sue Gibson, at sue@vibrantmedia.co.za or contact: Sue on +27 11 880 5202 for any registration or quotation or group booking enquiries. Please ensure that all payments make clear reference to the Invoice Number and Delegate Surname only. If this reference is not used, we cannot guarantee that payment will be traced and cleared.
8. All payments must be made payable online to PsySSA.
9. Online Registration will close on 5th September 2018

Cancellations and Termination of Registrations

1. On completion of this application you will be liable for the full amount of the registration fees subject to the cancellation conditions below.
2. All cancellations must be received in writing by the Congress Secretariat, and marked for attention: Sue Gibson at sue@vibrantmedia.co.za
3. Cancellations received before 30 April 2018 will receive a full refund, subject to the 10% administration fee.
4. Cancellations received before 31 May 2018 will receive a 50% refund, subject to the 10% administration fee.
5. **No refunds will be issued for cancellations received from the 1 June 2018 onwards.**
6. All refunds due will only be issued after the Congress.
7. Any registrations received after 1 June 2018 will not be entitled to any refund or credit, and such person will be liable for the full registration fee as per point (1) above.
8. All cash deposits will attract a 10% administration fee.
9. The Organising Committee reserves the right to decline a request for a refund subject to the cancellation policy.
10. **NOTE: Delegates who do not cancel in writing by 1 June 2018, as well as delegates who do not arrive at the Congress and who cannot provide proof of written cancellation to the Congress secretariat within the above-mentioned cancellation dates, will be liable for the full Congress registration fee. If fees have been paid, no refund will be issued.**



24TH ANNUAL PSYCHOLOGY CONGRESS

**LISTEN WITH HUMILITY...
...ACT WITH INTEGRITY**

JOHANNESBURG, SOUTH AFRICA, 11-14 SEPTEMBER 2018

Privacy Statement

All information submitted on this website is supplied by you voluntarily. This information will be used for the following purposes:

- To process your registration.
- To process any other transactions requested by you.
- To inform you of updates.
- To send you relevant information regarding the Congress.

We do not sell, rent or lease our delegate lists to third parties. Details of delegates could be made available to sponsors for once off use after the Congress. In order to provide our services, we may occasionally provide information to the companies that work on our behalf. Vibrant Media Events and PsySSA shall take all reasonable steps to protect the personal information of delegates.